

West Central Ohio Chapter 0NS
Board Meeting Minutes
6 January 2009

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| <p><u>MEETING DATE:</u> <u>6 JANUARY 2009</u></p> | <p><u>ATTENDEES(AS MARKED WITH AN X)</u></p> <p><input checked="" type="checkbox"/> MARY MURPHY, PRESIDENT</p> <p><input checked="" type="checkbox"/> LADONNA HINKLE, PRESIDENT-ELECT</p> <p><input checked="" type="checkbox"/> KAREN AGNOR, IMMEDIATE PAST PRESIDENT</p> <p><input type="checkbox"/> NAN LAWARY ,MEMBERSHIP CHAIR</p> <p><input checked="" type="checkbox"/> JAN RAFFERTY, SECRETARY</p> <p><input type="checkbox"/> DARLA SUBLER, TREASURER</p> <p><input checked="" type="checkbox"/> JACKIE MATTHEWS, PROGRAM CHAIR</p> <p><input checked="" type="checkbox"/> SANDY HOSKINS, SCHOLARSHIP CHAIR</p> <p><input type="checkbox"/></p> | <p><input checked="" type="checkbox"/> MARY MURPHY, OUTREACH OHIO LIASON</p> <p><input type="checkbox"/> PEGGY JONES, NOMINATING CHAIR</p> <p><input checked="" type="checkbox"/> JACKIE MATTHEWS, POLITICAL ADVOCACY CHAIR</p> <p><input checked="" type="checkbox"/> ELENA MIKALOUSKAS, COMMUNITY OUTREACH</p> <p><input checked="" type="checkbox"/> BARB STERLING, MEMBER-AT-LARGE</p> <p><input checked="" type="checkbox"/> SUSIE NEWTON, MEMBER-AT-LARGE</p> <p><input checked="" type="checkbox"/> BETTY CRADDICK, CEU COORDINATOR</p> <p><input type="checkbox"/> SANDY HOSKINS & JAN RAFFERTY LEGISLATIVE LIAISON--</p> <p><input type="checkbox"/> HISTORIAN/ARCHIVES--</p> <p><input type="checkbox"/> _____</p> <p><input type="checkbox"/> _____</p> | <p><u>LOCATION:</u> <u>HOSPICE OF DAYTON</u></p> |
| <p><u>NEXT MEETING:</u></p> | <p style="text-align: center;">MARCH 3, 2009</p> | <p style="text-align: center;">5:30 –DINNER 6:00- MEETING</p> | <p style="text-align: center;">HOSPICE OF DAYTON</p> |
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| AGENDA | DISCUSSION | ACTION/FOLLOW-UP | RESPONSIBLE PERSON |
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| #1 approval of minutes of Board Meeting -11/11/08 | No corrections or additions | Approved | J.Matthews to motion K.Agnor to second |
| #2-WCO 2009 Strategic Plan | <p>The ONS national Plan is very lofty and does not apply to our situation easily. We will need to go over more in depth and try and to make plan relevant to our chapter and situation</p> <p>National wants local chapters to try and get some of the meat from their plan and apply to their needs</p> | <p>Past, present, and future presidents to go over the ONS plan and get more relevant strategies. Will bring this plan to board for more ideas and approval. May need to develop a questionnaire for local chapter</p> <p>Possibly go to local members- and are they doing, any of the things in strategic plan that we are not aware of.</p> <p>Some of the nurses are not local members-can still access their information and actions</p> | Mary, Karen and La Donna |
| #3- <u>Old Business</u> Board Meeting Dates Newsletter Dates | <p>Board Meetings—3/3, 5/5, 7/11(retreat), 9/1, 11/3, 12/1(tentative for x-mas party)</p> <p>Newsletter—Publication on the 30th: 1/15, 4/15, 7/15, 10/15</p> | Due dates for information to newsletter | B.Paxson |
| LYC | <p>Group from holistic enjoyed, Presidential staff like how we treated them, No complaints, very successful, festive looking and everyone enjoyed the goodies</p> <p>Thank-yous went out</p> <p>We had 6 no shows and 8 shows who didn't sign up for a total of 37</p> | | K. Agnor J.Rafferty |
| Annual report (2008) | <p>Karen may need help</p> <p>Standing rules- about membership, board, quorum-in are in the bylaws.</p> | Needs reports from all committee heads | All committee heads K. Agnew |

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| | <p>Strategic plan-will go through and check for updates, and will add the quick needs assessment</p> <p>Chapter health reports-will put in the newsletter and the info forwarded from Marianne at</p> <p>Will need pres elect for 2010</p> <p>Outreach-no minutes from last meeting. Karen will add the notes she took when she attended.</p> <p>Report is due to ONS by Jan 31st</p> | | |
| Needs Assessment Update | <p>Elena, did small/abbreviated on earlier this year, but was done for the program committee.</p> <p>Needs assessment is due this year as last one was 2007 —sent out by secretary</p> <p>Last assessment was sent and given at meetings with 1 year ONS national membership drawing done with those that completed.</p> <p>Out at meeting and then did drawing for those who</p> <p>When March April and may best time give out at meeting and then do drawing.</p> | <p>Needs assessment—will keep the one from 2007. Will hand out at next three meetings. Jan., Feb., and Mar.,</p> <p>LaDonna will e-mail all with form after Mar 19th meeting, with April 15th as the dead line.</p> <p>Will draw a name for the ONS membership at the May (LYC-25th) meeting</p> <p>Secretary to tabulate results</p> | <p>B Craddick, J Rafferty, K Agnor,</p> <p>L. Hinkle</p> <p>M Murphy</p> <p>J. Rafferty</p> |
| <p>#4-<u>New Business</u></p> <p><u>Committee Reports:</u></p> <p>Treasurer</p> | <p>Treasurer report –Amount in Bank-\$10,209.42</p> <p>We need membership list to keep tract of who is coming to the meeting who, has paid, who is registered.</p> <p>Can we do this electronically with the list of members being highlighted as they sign up for the meetings? This will make things more professional looking and easier for tracking who is at the</p> | <p>LaDonna has list can she give (e-mail) this to Darla to note who signed up/pd for the meeting is.</p> | D. Subler |

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| | meetings. | | |
| Membership | <p>LaDonna and Nan- There is some discrepancy between who paid Darla and who gave membership paperwork to LaDonna</p> <p>Membership directory will go out in March as an e-mail blast</p> | Update on membership to go on agenda for next meeting | <p>M. Murphy</p> <p>L. Hinkle</p> |
| Programs | <p>Most of the board is on the programs committee— Jackie and Ladonna e-mailed all general members who stated were interested, but none responded</p> <p>Subgroup of the programs committee for LYC 25th celebration- most of board</p> <p>Question? Does Gena want to be involved with programs? Not heard from her.</p> <p>Programs scheduled</p> <p>Jan 15th- at C'est Tout</p> <p>Feb 19th at Flemings 6pm—ed concepts 1 ce offering—they generated form— we need to add the cut of f registration slip on bottom</p> <p>March 19th at MVH Center for Nsing Excellence – Nexabar and other rep (iv antibiotic) to get funding—Managing liver mets by Dr Oullette—using outside caterer will try and use Kohler. CE application Betty (1.1) to do</p> <p>April 16th-legal program –ethics by Karen Shindler o</p> <p>Local Leukemia and Lymphoma Chapter would like to work with us. Mary talked with the rep,they do have a program on MDS, could be good</p> | Karen to call | <p>J. Matthews</p> <p>K. Agnor</p> |

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| | <p>help with this</p> <p>Scholarship-we should have criteria, essay, what does the applicant plan to do, how will they use the money. Decided against references for now</p> <p>Newsletter criteria for award--Why are we not wining—competition stiff, easy to apply so many chapters apply. All to open for what we may need to do. Check the virtual community for other newsletters. Chapter gets \$2000.00 if you win the newsletter award</p> <p>Newsletter-have changed deadlines for admitting stories/information-15 days later (no longer the 1st of the month)</p> <p>Barb is always looking for stories to put in the newsletter.</p> <p>Stories now will focus on the 25th anniversary.</p> | <p>For future agenda look at requirements then work on</p> | |

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| <p>#5 <u>Other Business:</u></p> <p>Board Vacancies</p> | <p>Susie to become member at large</p> <p>Elena agreed to take community outreach. Information and 50/50 raffle. Ostomy group sponsors teenager to camp in summer. Dr Hughes will talk about nutrition and exercise April 14th Tuesday Walnut Grove Survivor ship program</p> <p>Historian and archives open-Peggy possibly will ask—Mary</p> <p>One position open-for legislative –Sandy and Jan to share</p> <p>Jackie motion to change seats on board LaDonna 2onded</p> | <p>Elena to take over 50/50 raffle and check with ostomy group, maybe good place to give money</p> <p>Mary to check with Peggy to see if she would be interested in historian position</p> <p>Sandy and Jan to check into local Lobby Day</p> | <p>E. Mikalauskas</p> <p>M. Murphy</p> <p>S. Hoskins & J. Rafferty</p> |
| <p>Cultural Diversity</p> | <p>Is in the national strategic plan</p> <p>It is about drawing culturally diverse nurses into your organization-does not apply to our org</p> <p>Also about culturally diverse pt's and how to care for them</p> | | |
| <p>Officers ONS voting</p> | <p>15 to 20 % of national members vote. The last vote 16% voted</p> <p>16% vote</p> <p>Local chapters can get \$ for high % of members voting.</p> <p>We will announce the incentives at next meeting. .</p> | <p>LaDonna to blast members and incur5age them to vote so chapter can get extra \$</p> <p>Jackie will bring the laptop and allow members to vote.</p> | <p>L. Hinkle</p> <p>J. Matthews</p> |

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| Chapter Liaisons | <p>Liaisons-- Kathy Smith willing to be our drop off person: takes starter packets and information and drops them off at the different areas around town. We also need liaisons for students—Jackie and Karen can do their areas. Any other ideas.</p> <p>Greene memorial people, offices not WCO members. Can we get a point person to give the nurses there information and post meetings and events</p> | Mary to talk with Kathy Smith re point person job | M. Murphy |
| Next Board meetings | At Hospice of Dayton 5:30 p.m.—Let Mary know if you cannot attend. Please send report to Mary if unable to attend | <u>3/3</u> , 5/5, 7/11(board retreat), 9/1, 11/3, &12/1(x-mas party-Barb to confirm) | |