

West Central Ohio Chapter 0NS
Board Meeting Minutes

<p><u>MEETING DATE:</u> <u>JULY 12, 2008</u> <u>HOD—0840-1220</u></p>	<p><u>ATTENDEES(AS MARKED WITH AN X)</u></p> <p>SANDRA HOSKINS, PRESIDENT</p> <p><input checked="" type="checkbox"/> KAREN AGNOR, PRESIDENT-ELECT</p> <p><input checked="" type="checkbox"/> LADONNA HINKLE ,MEMBERSHIP CHAIR</p> <p><input checked="" type="checkbox"/> JAN RAFFERTY, SECRETARY</p> <p><input checked="" type="checkbox"/> DARLA SUBLER, TREASURER</p> <p><input checked="" type="checkbox"/> GENA MIDDLETON, PROGRAM CHAIR</p> <p><input checked="" type="checkbox"/> SUSIE NEWTON, SCHOLARSHIP CHAIR</p>	<p><input type="checkbox"/> NAN LAWARY, CO-NOMINATING CHAIR</p> <p><input type="checkbox"/> PEGGY JONES, CO-NOMINATING CHAIR</p> <p><input checked="" type="checkbox"/> JACKIE MATTHEWS, POLITICAL ADVOCACY CHAIR</p> <p><input type="checkbox"/> MARY MURPHY, OUTREACH OHIO LIAISON</p> <p><input checked="" type="checkbox"/> BARB STERLING, MEMBER-AT-LARGE</p> <p><input type="checkbox"/> TAMMY BUTLER, MEMBER-AT-LARGE</p> <p><input checked="" type="checkbox"/> BETTY CRADDICK, CEU COORDINATOR</p> <p><input checked="" type="checkbox"/> ELENA MIKALASKAS</p> <p><input type="checkbox"/> _____</p> <p><input type="checkbox"/> _____</p> <p>_____</p>	<p><u>LOCATION:</u></p> <p style="text-align: center;"><u>HOD</u></p>
<p><u>NEXT MEETING:</u></p>	<p><i>TUESDAY, 5:30</i></p> <p><i>SEPTEMBER 9,2008</i></p>	<p>HOSPICE OF DAYTON</p>	

AGENDA	DISCUSSION	ACTION/FOLLOW-UP	RESPONSIBLE PERSON
<i>Old Business--</i>	<p>May meeting—went ok</p> <p>June meeting—panelists were excellent but the power point was dull, presenters were just reading</p> <p>July meeting—Jackie will be coordinating. It will be on Exempra for met Breast Ca at El Mason. The food will come from surprise country and there will be a brief explanation of the food 29 signed up capacity is 50.</p> <p>Members may bring several guests, just not the same person each time.</p> <p>Mentorship weekend-July25th Susie will be going</p>	[Action on Agenda Item #1]	[Responsible Party for Action on Agenda Item #1]
<i>New Business</i> <u>Treasurer</u>	<p>Darla-We have \$8,133.87in the account, but have more coming in for the drug fair.</p> <p>If we have only 2-3 programs that we pay for then can spend our money other ways</p> <p>Karen suggests-can we do scholarship for the 25th anniversary, it would be a nice tradition to start.</p> <p>Karen-should we buy a computer? We have our own LCD, but are charged for computer usage when rent a room and use their computer</p> <p>Will Sandy's son be able to help –no final vote to ok the computer. Would like to use for voting in general meeting- Jan using computer today</p> <p>We have used the LCD frequently, Mary has done great job with this. She's willing to keep computer</p>	<p>Jackie motion to buy. La Donna second</p> <p>Jackie motion to buy a computer. LaDonna seconds motion</p> <p>Karen will check with her son-in-law who works for Microsoft for any deals.</p>	Karen and Sandy to check into cost of getting computer

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	<p>It will be cheaper later in year. \$1000 max possibly.</p> <p>We need to make sure to get a computer that will be compatible with our existing LCD (4 yrs old)</p>		
<p><u>Membership</u></p>	<p>96-73 renewals</p> <p>See flyer from La Donna—have one member that is not a national member. They are now dropped from our roster</p> <p>Do we want to offer a free meeting for renewing early-</p> <p>We had a positive response last year and many used their free one—Do again as national dues went up this year.</p> <p>If member not renewing we are asking why.</p> <p>Cost of programs? We were going to increase the cost however it did not go in to affect correctly. Members cost went up but non members never did. Need to discuss with program committee</p> <p>-----? Won national ONS but how do we do this Have her pay and then get reimbursed or can we buy a certificate and then give it to her</p>	<p>Darla to invite this person to July meeting</p> <p>60 cents an envelope to send all in area involved in national—this year will e-mail to members with e-mail(most)</p> <p>If you have any changes to packets—let LaDonna know.</p> <p>Membership info e-mailed out worked well</p> <p>E-mail very appropriate, very few members are without e-mail.</p> <p>Members can have hard packet, they are available from LaDonna and we can make them available at the meetings.</p> <p>We will send flyers out early so can members can sign up by LYC—LaDonna wants things completed before she takes the Presidents seat-She will send the packets out by September</p> <p>Will discuss in committee meeting</p>	

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<p><u>Nominating</u></p>	<p>Big deadlines 15 Aug</p> <p>Upper Valley Nurse—interested in APN conference—history every time we nominate someone they have gotten the scholarship</p> <p>Someone from our chapter interested in BSN \$ will apply in Feb</p> <p>Chapter can only nominate 1person</p> <p>New scholarship Mary interested in--?? For APN ??For congress or IOL Cinci is involved in scholarship so if someone from Cinci gets it then we can get the second.</p> <p>Our Scholarship—if we go with the National ONS then we will have to sustained for 15 years. Too much \$</p> <p>Do our scholarship local and not go with ONS do it for Alice Jordan</p> <p>Elena—membership \$’s an issue can we do this for the scholarship(membership dues) and do a couple of</p>		

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	<p>them</p> <p>Still do for Alice with 25th coming can invite the member</p> <p>Memberships—Are recycling presidents can we change from clocks to membership to ONS National.</p> <p>When establish the scholarship can we ear mark \$ for this and will always have the 4</p>	<p>Elena will look into forms</p> <p>Table and will revisit next meeting</p> <p>Motion for membership grant/scholarship in memory of Alice-LaDonna</p> <p>Jackie seconds</p>	
<p><u>Newsletter</u></p>	<p>Barb had her hard drive crash</p> <p>Barb is changing jobs to allow her more time for ONS business.</p> <p>Why have been unable to get the newsletter award? It is easy to apply. There are 3 categories, small, med and large. We are in the med category and we are probably up against a very large group.</p> <p>Most scholarships not many apply,</p> <p>ONS-has very strict criteria</p>	<p>Newsletter will be a little late as she repairs her computer</p> <p>Need to get these criteria</p> <p>Need more membership input/ more like newspaper</p>	

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<u>Political Advocacy</u>	<p>La Donna forwards information she gets from Ms. Beard</p> <p>This seems to fill in our needs</p> <p>She could become member here probably won't</p> <p>Increase On Stat membership—can we do with new computer—national had program. They had a political form that gave the candidates stand on health care</p> <p>Nurses need legal/ethical hours for their licensure. Hospice has program can we use. Susie can print up</p> <p>Motion to have a legal/ethical program given on nursing license renewal years will have program.</p>	Jackie motioned, Betty second	
<u>Outreach Ohio</u>	Aug 15-17 meeting	<p>Karen going-Sat</p> <p>LaDonna-going Friday</p> <p>Elena possibly –maybe sat</p> <p>Rides to be arranged by participants</p> <p>Will get report at next board meeting</p>	
<u>By-Laws</u>	<p>Last done/gone over 2005-</p> <p>Pg 2 change to 60 days—Section 4 paragraph A</p> <p>Pg 2 Section 2 paragraph B-do we have non-member –Barb Sterling is non member</p> <p>Community Liaisons—Are considered board members-at- large. Not all attend the board meetings</p> <p>Annual meeting Article V section 1 page 2—LYC</p>	<p>Recommend we appoint 3 committee,-----.</p> <p>Second by Mary. Programs to be appointed: Program, Nominating and Membership</p>	

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	<p>Keep the food bank to give to as they have lots of needs, habitat for humanity—can we do something as a group (bring in food for workers)—representative of group talks to our group about their service. If we can collect \$30.00/ meeting will have about \$100.00 per quarter and can give to a charity and then move to another charity for the next quarter group.</p>	<p>Group to think about options</p>	
<p><u>ONS Congress</u></p>	<p>Good the usual experience</p> <p>It was hard to record CEUs –ONS was trying a new way to record on line. Just now getting CEU's ONS will eventually go to online recording.</p> <p>Outreach evening very nice thank you Gena and Genetech</p> <p>Like most congress's –get to bkfst meetings plus the rest. Any problems being locked out of meetings – some but getting better, IOL more of a problem.</p> <p>Stats from congress—50% attendee's new to congress, there were a lot of hospital employee's. There are more and more national conferences pulling APN's and that makes room for the newer nurses.</p> <p>Many chapters use people that have gone-to review and bring back information for the chapter</p>		
<p><u>25t anniversary 2009</u></p>	<p>Discuss LYC, the 25th celebration. history</p> <p>Pictures from past .Pictures of now and then</p> <p>Will require lots of planning. Logo of flight</p> <p>New stationary</p>		

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	<p>Think out of the box</p> <p>Do like the 20th—more formal and big ceremony—look at flight and area.</p> <p>Flight and food –the hanger in Springboro, WP –not available, airport to do anything (Monte carlo)?</p> <p>Paying for party rental catering –expensive</p> <p>LYC—need to know who pampering participants will be –Nancy has health wellness group requesting table. All need to recruit participants from last year</p> <p>Product Fair—18 September—have contacted 18-20 vendors expect 10-12 vendors have 4 checks and expecting more</p> <p>Need to have people come very important –Free to member. Non-members come as guest</p> <p>Financially critical and must have people come –if get 55 will be great</p> <p>Entertainment—Dan motivational speaker or Terry humorous. Use Terry for product fair or Dan for LYC?</p> <p>Having Save the Date card and flyer sent</p> <p>Have leukemia /lymphoma and ACS, ONS Wellness community don't charge and have tables</p>	<p>Elena, Jackie Karen</p>	
<p><u>Programs</u></p>	<p>Product Fair and LYC covered</p> <p>Sept meeting case study or resource based still pending</p> <p>August-we have 2 meetings tentatively scheduled, 12th and 7th</p>		

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	<p>7th cant do will dry (speaker not available) and do on 14 is it ok to do both is same week at brio.? Now some ??? Brio not booked at 12th???</p> <p>LaDonna will check with rep and finalize</p> <p>Program committee-should we have 1 contact for drug reps LaDonna</p> <p>Needs assessment more abbreviated with both members and nonmembers—see attached-will hit majors, add to newsletter, will get random sampling, better than sending 100 plus and getting 20</p> <p>Target Audience—staff ns. Working on the floor decided as target(are we meeting these needs)</p> <p>Local speakers—discussed . need to capitalize on local experts</p> <p>Scheduled for 1x month may rotate to Tues or Wed depends on speaker</p> <p>Take off July and Aug.?</p> <p>Journal club—not discussed</p> <p>We need 1 very good that draws the clinical nurse—perhaps a round table with clinical discussion. This has to do with our membership, they are clinician’s and not educators—not for our target audience—goal for board to generate interest, can we do 1 program with this format. Possibly , looking at Oct</p> <p>Want to meet target audience needs but also want to stretch also –hard to get CE’s for nurses on tumor board, journal club</p> <p>Best to try and incorporate journal club and more interactive in each meeting</p>		

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	<p>Start thinking out of the box and try to stretch the group</p> <p>CE requires a lot of work to get –thank you Betty</p> <p>ONS application for CE’s “brutal” and now we are looking outside ONS for easier and cheaper ways to get CEU’s. Will cont with ONS if we can otherwise we will look at Ohio nursing</p> <p>Pharma guidelines-revision to code starting 1/1/09-revised conduct—see attachment</p> <p>Cost for meeting—grant i.e. \$3000/\$4000 includes meal honoraria and advertising</p> <p>Recommendation—see attached</p> <p>Registration— Issues- Nurses that suddenly show up for a program must wait for all those registered and then if room is available they may pay to come in. If no food available, then they can have a seat in the room.</p> <p>Registration— Issues-those who have to cancel can they use that registration for next one? Darla has been and will continue to decide on case by case situation</p> <p>Honoraria—Mary and Darla for speakers arranged by local chapter for 2009. Must include gas/mileage \$ We do have speakers for product fair and LYC. Will included them in this.</p> <p>Travel and honoraria—includes hotel and gas—should be offered—motioned Jan Sandy second</p> <p>Board to review program committee schedule before moving ahead</p>	<p>Motioned for offering travel and honoraria-Jan</p> <p>Second by Sandy</p>	

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	<p>Gena resigned as program chair effective—January 09-Will finish out 2008 and get 2009 off to good start.</p> <p>Next program meeting some time in Aug—no date</p> <p>New program chair to be discussed at the Sept meeting (on Sept agenda)</p> <p>Next meetings:</p> <p>Program Committee: Aug date, time and place to be determined</p> <p>Board Meeting 9 September HOD at 5:30</p> <p>Board Meeting 11 November</p> <p>Christmas meeting: 4 December—time and place to be determined</p>	<p>Resignation accepted by board and Gena thanked for job well done and for going above and beyond.</p>	